

COVER MEMO

DATE:	07 February 2024	REQUEST:	Approval
TO:	EMO	FROM:	OPDR Division
SUBJECT:	Revised discretionary application window notification – 2024/2025	PREVIOUS COMMITTEES	N/A

1. Purpose

- 1.1 The purpose of this memo is to request INSETA EMO to approve the revision of the discretionary application window notification – 2024/2025

2. Background

- 2.1 The INSETA opened a discretionary grant window on the 5th January 2024 to be closed on 29 February 2024. Subsequently, there were discrepancies that were picked up on the initial advert.

- 2.2 Emanating from the above, the OPDR reviewed the advert to rectify the discrepancies. The following are the corrections made on the revised advert:

- 2.2.1 Change 1 – The EOI for Recognition of Prior Learning (RPL) support programme for qualifications to submit applications aligned with INSETA Annual Performance Plan (APP) Targets and Sector Skills Plan (SSP). Has been changed to be: Expression of Interest Advert: Learning Programmes

- 2.2.2 Change 2- Discretionary Grant Application Window Advert corrected to include the link which will enable the stakeholders to load applications online by clicking on this link <https://insetamis.inseta.org.za/>

EMPOWERED TO **INFLUENCE** AND **INSPIRE!**

2.2.3 Change 3 -inclusion of the introduction for SECTION I – Bursary for youth as well as a list of organisations that are eligible to apply.

2.2.4 SECTION C – Employed Learnership tuition for R25 000,00 has been corrected to R20 000, 00.

Funding will be allocated as follows:

Category	Stipend p/m	Tuition	Work Readiness Programme	Regulatory Exam
Unemployed Learnership	R3 000	R20 000	R7 500	R1 700
Unemployed PwD Learnership	R4 000	R25 000	R7 500	R1 700
Employed Learnership	N/A	R25 000	N/A	N/A

2.2.5 The structure of the Discretionary Grant Application Window Advert has been reviewed.

3. Financial Implications

3.1 The approved discretionary grant budget would be inflated by the incorrect figures in the initial advert if no corrections are made.

4. Legal Implications

4.1 No legal implications

5. Recommendation

5.1 The EMO to approve the Revised discretionary application window notification for 2024/2025.

Regards

INSETA