EMPOWERED TO INFLUENCE AND INSPIRE!

EXPRESSION OF INTEREST – REPLY/APPLICATION FORM
DG 2024/25

DEVELOPMENT OF EISA EXAMINATION INSTRUMENTS & TOOLS (EXAM QUESTION PAPERS, OTHER RESOURCES & MODEL ANSWERS INCLUDING RELATED ANSWER BOOK TEMPLATES)

1. **ORGANISATIONAL DETAILS**

Legal Name:	Company Registration Number:	Vat Reg Number :	Province:

2. **CONTACT DETAILS:**

	Full Name & Designation	Telephone Number	Cellphone Number	Email address
Programme Coordinator				
Official authorized representative who will sign the funding contract				

3. DELIVERABLES AND ACTIVITIES

Item	Activity	Evidence Required
1. Development of EISA examination instruments/tools	1.1. Develop banks of 10 x unique EISA ready examination instruments/tools for each registered Occupational Qualification	1.1.1. Submit Banks of 10 x unique EISA ready examination instruments/tools for each registered Occupational Qualification
2. Submit profiles of EISA script Developer(s) for each Occupational Qualification	2.1. Recruit experts that will develop instruments for each Occupational Qualification(s) quoted. Must include answer book templates.	2.1.1 Submit profiles (CVs), ID Copies, appointment letter and signed INSETA non-disclosure agreement.
3. Submit profiles of EISA script development Moderator(s) for each Occupational Qualification	3.1 Recruit experts that will moderate exam instruments developed for each Occupation Qualification(s) quoted.	3.1.1 Submit moderator profiles (CVs), ID Copies, appointment letter and signed INSETA non-disclosure agreements
4. Administration	4.1. Produce exam development reports	4.1.1. Produce a question paper development examiner report
	4.2. Produce exam development moderation reports	4.2.1 Produce a question paper development moderation report.

4. QUOTATION PRICE

No.	Name of Occupational Qualification Title to be Developed	SAQA ID Number	NQF Level	Total Price per Qualification to be developed
1.				
2				
3				
4.				
5.				
6.				
7.				

8.			
9.			
10.			
		Vat @15%	
		Total Quotation Price	

NB: quotes include administration development of question papers, other resources and model answers and answer book templates.