

MEMORANDUM

TO	INSETA ACCREDITED SKILLS DEVELOPMENT PROVIDERS, NON ACCREDITED SKILLS DEVELOPMENT PROVIDERS SEEKING ACCREDITATION WITH INSETA, INSETA REGISTERED ASSESSORS AND MODERATORS, INSURANCE SECTOR EMPLOYERS AND LEARNERS REGISTERED AT ACCREDITED LEARNING INSTITUTIONS
FROM	QUALITY ASSURANCE MANAGER, INSETA
DATE	12 MAY 2023

Dear Stakeholder,

TRANSITIONAL ARRANGEMENTS ALIGNED TO THE PHASING OUT OF INSETA QUALITY ASSURED LEGACY QUALIFICATIONS

This memorandum serves to advise the sector regarding transitional arrangements to be instituted allowing for, the smooth phasing out of historically registered qualifications, and the implementation of the new occupational qualifications quality assured by the Quality Council for Trades and Occupations (**QCTO**).

Through this memo, the Training Authority seeks to allay stakeholder uncertainty regarding **INSETA's** strategy aimed at managing the transition process related to the facing out of legacy qualifications.

The **INSETA** advises that the following quality assurance activities are to be undertaken as part of the transition planning process:

- 1. Registration of Assessor and Moderators**
 - 1.1. Constituent assessor and moderator registration end dates are to be extended up to **30 June 2024**. This extension must be read in conjunction with the latest **INSETA** assessor/moderator registration scope letter reflecting an end date of **30 June 2022**.
 - 1.2. An extension of assessor/ moderator registration is issued at the discretion of **INSETA** and will be reviewed on an annual basis subject to, the readiness of occupational qualification delivery.
 - 1.3. A decision to extend or lapse the issue of assessor/ moderator registration will be communicated prior to the assessor/moderator's recorded registration end date.
 - 1.4. Identified noncompliance or actions that may bring **INSETA** into disrupt during the issued assessor/moderator registration period ,may result in a decision to withdraw, retract or amend an award assessor/ moderator's registration.
 - 1.5. **INSETA** will cease accepting **new** applications for assessor moderator registration as of **31 May 2023**.

Board Members: Mr. J.S. Ngubane (Chairperson), Ms. V. Pearson (Organised Employer), Ms. L. van der Merwe (Organised Employer), Ms. R.G. Govender (Organised Employer), Ms. P. Mendes (Organised Employer), Ms. Z. Motsa (Organised Employer), Mr. K.A.A. Sungay (Organised Employer), Mr. M. Soobramoney (Organised Labour), Mr. J.J.M. Mabena (Organised Labour), Ms. S.A. Anders (Organised Labour), Mr. C.B. Botha (Organised Labour), Ms. S.T. Dinyake (Organised Labour), Ms. N.B. Jonas (Organised Labour), Ms. F. Mabaso (Professional Bodies), Mr. S.M. Mpuru (Professional Bodies)

CEO: Ms. G. Mkhize



2. Accreditation of Skills Development Providers

- 2.1. **INSETA** , will extend accreditation end dates to **30 June 2024**.
- 2.2. An extension of accreditation is issued at the discretion of the **INSETA** and will be reviewed on an annual basis subject to, the readiness of occupational qualification delivery.
- 2.3. An award of accreditation is subject to ongoing **INSETA** monitoring and evaluation of the training organization as well as of the approved learning programs related to the provider's specified scope of unit standards and or qualifications.
- 2.4. Accreditation scope, as well as any extensions, will depend on the training provider's successful delivery against **INSETA's** policies and procedures, and this will remain an ongoing condition of accreditation.
- 2.5. Identified noncompliance or actions that may bring **INSETA** into disrupt during the issued accreditation award period ,may result in a decision to withdraw, retract or amend the provider's award of accreditation.
- 2.6. **INSETA** will cease accepting **new** applications for training provider accreditation as of **31 May 2023**.
- 2.7. **Skills Development Providers** are encouraged to seek QCTO accreditation for registered occupational qualifications – the updated list of registered occupational qualifications can be obtained at www.qcto.org.za
- 2.8. **INSETA Skills Development Providers** are urged to take note of the following dates:
 - (a) **Legacy qualification last date for enrollment is 30 June 2024**
 - (b) **Legacy qualification learners to be exited by 30 June 2027**

3. Transitional Support

- 3.1. Stakeholders are to be assured that open communication is at the forefront of our daily business process . Through the Quality Assurance division, information will be disseminated and or shared at pre-arranged stakeholder forums, workshops or be made available on the **INSETA** website.
- 3.2. Stakeholders requiring guidance related to occupational qualification delivery are invited to contact the Quality Assurance division for clarity or for capacity building support.

INSETA is committed to the promotion of the **NQF** principles aimed at inclusive and participatory education. We endeavor to fulfil this mandate in partnership with the **QCTO**, our stakeholders and learners.

We thank our stakeholders for their contribution to skills development initiatives aimed at uplifting the Insurance and related financial services sector.

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CEO: Ms. G. Mkhize

Yours in Skills Development,

Sibusiso Zulu (Mr)



Manager: Education & Training Quality Assurance (ETQA)

INSETA

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