



EMPOWERED TO **INFLUENCE** AND **INSPIRE!**

EXPRESSION OF INTEREST

APPOINTMENT OF SECTOR CONTENT DEVELOPERS, SME ENTITIES, PROFESSIONAL BODIES OR ASSOCIATIONS TO DEVELOP LEARNER MATERIALS FOR LISTED OCCUPATIONAL QUALIFICATIONS.

THE LEARNER MATERIALS COMPRISE OF LEARNER GUIDES, WORKBOOKS, WORKPLACE LOGBOOKS, ASSESSMENT INSTRUMENTS, RPL GUIDELINES AND OTHER SUPPLEMENTARY AND SUPPORTING RESOURCES.

1. DELIVERABLES

The development of learner materials for listed occupational qualifications. The learning materials must comprise of learner guides, workbooks, workplace logbooks, assessment instruments, RPL guidelines and other supplementary and supporting resources for specific occupational qualifications.

2. SCOPE OF WORK

2.1. The development of full learner materials packs for the following Full or Part - Occupational Qualifications as registered with SAQA:

	QUALIFICATION TITLE & NQF LEVEL	SAQA ID	NUMBER OF CREDITS	
1	Insurance Agent: Insurance Underwriter NQF Level 5	117329	163	Registered
2	Health Care Benefits Advisor NQF Level 5	105030	102	Under review
3	Employee & Pension Fund Benefit NQF Level 5	105025	110	Under review

NB: highlighted blue – currently under review & details to change at approval stage

Applications will close on the 31st January 2023.

2.2. The appointed service provider will provide the following services for each listed qualification:

- 2.2.1. Develop learning material content for accuracy against modules in the curriculum;
- 2.2.2. Develop completeness of learning materials to satisfy the demands of the curriculum;
- 2.2.3. Supply any supplementary materials and resources that would ensure learner progression to the next level qualification study;
- 2.2.4. Develop learner evidence collection tools/templates i.e., workplace logbooks and guidelines as guided by the QCTO occupational qualification curriculum.



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2.3. The Developed materials and resources must lead to a full set of learning materials adopted by INSETA for use by QCTO accredited Skills Development Providers (SDPs) to implement Occupational Qualifications.

3. APPLICATION PROCESS

3.1. Applicants must use **only** the applicable reply/application form to respond to this advert by close of the window.

3.2. The following must be attached to the completed reply/application form:

3.2.1. Profile of Developer(s) - showing industry expertise for any or all listed qualifications with minimum 3 years previous experience in developing leaning content/materials;

3.2.2. Profile of Development Moderation - showing industry expertise for any or all listed qualifications with minimum 3 years previous experience in developing leaning content/materials.

4. SUBMISSION INSTRUCTIONS

4.1. Completed expression of interest forms, can be emailed to etqarsvp@inseta.org.za clearly stating the subject reference on the email subject line, on or before the submission due date.

5. ENQUIRES

5.1. Application enquires can be forwarded to Mr Nyiko Maholobela at etqarsvp@inseta.org.za or Telephone (011-381 8900).