

## THE PROTECTION OF PERSONAL INFORMATION (POPI) ACT CONSENT FORM

The Protection of Personal Information (POPI) Act 4 of 2013 requires us to inform you how we use, disclose and destroy personal information we obtain from you. We are committed to protecting your privacy as our learner and will ensure that your personal information is used appropriately and according to the applicable law.

I \_\_\_\_\_ the undersigned, hereby consent to the follow:

1. My personal information may be collected, processed, recorded, and used by INSETA and my sponsor for the duration of my learning programme.
2. INSETA may share my personal information with all the parties involved in the implementation of my learning programme.

Furthermore, I understand that:

1. I have the right to access my personal information which INSETA and all the parties involved in the implementation of my learning programme holds.
2. I have the right to ask INSETA and all the parties involved in the implementation of my learning programme to update, correct, or delete my personal information on reasonable grounds.
3. Should I wish to withdraw my consent to process my personal information, I must do so in writing, addressed to [issfenquiries@inseta.org.za](mailto:issfenquiries@inseta.org.za).
4. Once I withdraw my consent for INSETA to process my personal information, I understand that all the parties involved in the implementation of my learning programme are still obliged under other legislation to keep the information for 5 years after termination of the relationship between INSETA and all the parties involved in the implementation of my learning programme and myself.
5. INSETA and all the parties involved in the implementation of my learning programme may disclose my information where they have a duty or a right to disclose in terms of applicable legislation or where it may be necessary under other law.

Signed at on this day \_\_\_\_\_ of \_\_\_\_\_ 2022.

**Learners Signature:**

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