

**TENDER- INS/2022/01012- APPOINTMENT OF PROJECT MANAGEMENT SERVICE
PROVIDER FOR THE INSURANCE SECTOR STUDENT FUND (ISSF) SERVICES TO
INSETA FOR A PERIOD OF THREE (3) YEARS
ANNEXURE A**

Bidders must complete the pricing template listed below. **Annexure A – SBD3.3 - Pricing Schedule / Proposal – All prices **MUST include VAT.****

1. Pricing schedule should be submitted in 3 separate sealed envelopes attached to SBD 3.3.
2. Pricing should not be reflected in any other part of the proposal or cover thereof.
3. The following estimated quantities must be used to provide a pricing.
4. The number of meetings stated below are an estimate for evaluation purposes for effective comparative analysis. The final values will be negotiated during the contract negotiation stage.
5. Price escalations per annum must be kept at a **5.5%** increase.

Table 1: Costing

No.	Description	Estimate 2 funding windows per annum
1.	Initiation	
2.	Planning; Deliverables and Milestone	
3.	Implementation	
4.	Project Reporting	
5.	Project closure report	
	Sub-Total	
	VAT 15%	
	Total	

Board Members: Mr. J.S. Ngubane (Chairperson), Ms. V. Pearson (Business), Ms. L. van der Merwe (Business), Ms. R.G. Govender (Business), Ms. P. Mendes (Business), Ms. Z. Motsa (Business), Mr. R.P. Mothabane (Labour), Mr. M. Soobramoney (Labour), Mr. J.J.M. Mabena (Labour), Ms. S.A. Anders (Labour), Mr. C.B. Botha (Labour), Ms. S.T. Dinyake (Labour), Ms. F. Mabaso (Government), Mr. S.M. Mpuru (Community Organisation)

CEO: Gugu Mkhize

Table 2: Disbursements (as and when required)

Description	(Est) Quantity	UoM	Year 1	Year 2	Year 3
Travel expenses (Kilometre rate from Base i.e., INSETA) NB: SARS rates to apply	1	rate per KM	R	R	R
Sub-Total			R		

Table 3: Total Bid Price

Totals	Prices (vat incl.)
Year 1	R
Year 2 (and 5,5%)	R
Year 3 (and 5,5%)	R
Sub-Total	R
Add 15% Vat	R
Total Bid Price incl. vat	R

****Bidder are required to complete Annexure A and submit as part of the electronic submission. The total bid price must be clearly stated above SBD 3.3. All instructions regarding the format of the proposal should be followed, otherwise bidders may be excluded from the rest of the bidding process. Please ensure that you comply fully with all requirements set out in the tender document Terms of Reference (with all applicable increases or discounts included).**

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