

**PRICING SCHEDULE**

**PROJ/FIN/2021/22/03-PROVISION OF IT LICENSES AND SUBSCRIPTIONS FOR A PERIOD OF 3 YEARS**

NAME OF BIDDER: ..... BID NO.: PROJ/IT/2021/22/03

CLOSING TIME **11:00** CLOSING DATE **21 FEBRUARY 2022**

OFFER TO BE VALID FOR **120** DAYS FROM THE CLOSING DATE OF BID.

Bid pricing should be in RSA currency and I **NCLUSIVE** of applicable taxes.

ITEM NO	DESCRIPTION	BID PRICE IN RSA CURRENCY **(ALL APPLICABLE TAXES INCLUDED)	
1.	The accompanying information must be used for the formulation of proposals.		
2.	Bidders are required to indicate a ceiling price based on the total estimated time for completion of all phases and including all expenses inclusive of all applicable taxes for the project.		
R.....			
3.	PERSONS WHO WILL BE INVOLVED IN THE PROJECT AND RATES APPLICABLE (CERTIFIED INVOICES MUST BE RENDERED IN TERMS HEREOF)		
4.	PERSON AND POSITION	HOURLY RATE	DAILY RATE
5.	PHASES ACCORDING TO WHICH THE PROJECT WILL BE COMPLETED, COST PER PHASE AND MAN-DAYS TO BE SPENT		
6.	Period required for commencement with project after acceptance of bid	.....	
7.	Estimated man-days for completion of project	.....	
8.	Are the rates quoted firm for the full period of contract?		*YES/NO
9.	If not firm for the full period, provide details of the basis on which adjustments will be applied for, for example consumer price index.	.....	

Bid No.: .....

Name of Bidder: .....

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**\*[DELETE IF NOT APPLICABLE]**

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Any enquiries regarding bidding procedures may be directed to the –

**INSETA**

Tel: 011 381 8900

Or for technical information –

(INSERT NAME OF CONTACT PERSON)

Tel: .....

Working together for a skilled tomorrow

Bidders must complete the pricing template listed below.

**Annexure A – SBD3.3 - Pricing Schedule / Proposal - All prices should include VAT.**

- a. Pricing schedule should be submitted in a separate sealed envelope.
- b. Pricing should not be reflected in any other part of the proposal or cover thereof.

The following values should be used to provide a price. The final values will be negotiated during the contracting stage.

NO.	DESCRIPTION OF LICENSES & SUBSCRIPTIONS				
3.1	Microsoft Licenses & Subscriptions		Price for year 1	% Escalation for year 2	% Escalation for year 3
	Description	Quantity			
	MS 365 A5	130			
	MS Visio Plan 2 - MS 365	10			
	MS Project Plan 3 - MS 365	10			
	MS Windows Server Standard	3			
	Privacy management	1 (for activation)			
3.2	Mimecast Email Security				
	Description	Quantity			
	Mimecast M2A	130			
	LCS - Bronze	1			
	Sync & recover for MS 365	130			
	Mimecast AT 1 Mime   OS	130			
3.3	Tableau Creator				
	Description	Quantity			
	Creator - Desktop & Prep	5			
	Creator - Server	1			
3.4	CIBECS Endpoint Protection Cloud				
	Description	Quantity			
	Cibecs endpoint cloud	130			
3.5	FortiGate Subscriptions				
	Description	Quantity			
	360 Protection bundle	1			
	FortiClient EMS	130			
	Sub Total				
	Vat @15%				
	Total				
	Total for 3 years				

2. All instructions regarding the format of the proposal should be followed; otherwise, Bidders may be excluded from the rest of the bidding process. Please ensure that you comply fully with all requirements set out in the tender document terms of reference. Annual escalation is subject the claims history/experience.