

## COMPLIANCE WORKSHOP FOR THE 2021/2022 DISCRETIONARY GRANT RECOMMENDATIONS

INSETA hereby notifies all companies that have received Discretionary Grants recommendation letters to attend a compulsory compliance workshop in preparation for successful implementation of learning programme. For each learning programme, the workshops will cover:

- i. administration requirements
- ii. cut off dates for submission
- iii. programme/project reporting
- iv. contract management
- v. disbursements of grants

The first session will be for Worker Programme covering:

- **Bursary for Workers & Youth**
- **Skills programme for Workers**
- **Candidacy and**
- **Adult Education Training.**

The second session will be for Youth Programmes covering:

- **Learnership for Youth and Workers and**
- **Internship for Youth**

The Workers Programme Workshop will be on **08 November 2021** from **09H30am to 12h00**

The Youth Programme Workshop will be on **10 November 2021** from **09H30am to 12h00**

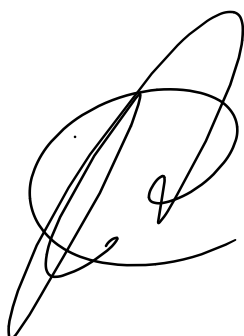
**On both days from 12H00 to 13H00:**

1. Presentation from INSETA Project Management Office on the SETMIS reporting tool and how to populate information onto it
2. Presentation from INSETA ETQA on the key processes that will assist with the successful enrollment and certification of learners with the various INSETA-accredited Skills Development Providers

We urge all stakeholder to send representative(s) to these workshops to ensure clear understanding of requirements for successful implementation of all INSETA Skills Development interventions.

Approved:

25/10/2021

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