

# **DISCRETIONARY GRANTS APPLICATIONS WINDOW NOTIFICATION - 2020/2021**

INSETA hereby notifies all SMEs that are registered FSPs, Small and Medium INSETA-Registered Companies in the Insurance and related services sector and registered with INSETA, to apply for support in the areas of **Learnerships, Internships, Bursaries for Workers and Skills Programmes for Workers.**

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**The application window will be opened for 2020/21 applications from 01 April 2020. Funding applications will be accepted until 31 May 2020 for all applications.**

Kindly note that late applications will only be accepted at the INSETA's discretion and subject to the following:

- ♦ **Funding availability**
- ♦ **First-come-first-served basis regarding received applications**
- ♦ **Meeting the relevant requirements of INSETA DG Policy and SETA Grants Regulations**
- ♦ **Commencing programmes within 2020/2021 financial year, no later than 01 February 2021**
- ♦ **Credible track record in completing previous learning programmes funded by INSETA**

### Important to note:

1. Only companies whose core business falls within the INSETA scope may apply
2. Applicant companies must have submitted a WSP and ATR for the 2020/21 financial year may apply
3. All applications must be made online ONLY. The link will be available on the INSETA website [www.inseta.org.za](http://www.inseta.org.za) from 01 April 2020. Please use the system user manual attached for guidance on application submission.
4. First time applicants will be subject to site visit and if approved, will be awarded conservative numbers until track record is established.
5. Previous track record for successful implementation of INSETA-funded learning programmes will be considered in funding allocation .
6. Capacity to deliver the training and/or host the learners will be verified by INSETA prior to awarding funding.
7. Failure to submit documentation or to commence within the stipulated timelines will result in the withdrawal of funding.
8. Employers may only apply for funding for learners on ONLY ONE of the learning programmes listed below

## SECTION A: Learnerships

Please note the below process for applying for Learnerships; whether SETA-funded or self-funded.

Please go the INSETA website [www.inseta.org.za](http://www.inseta.org.za) between **01 April 2020 and 31 May 2020** to access links to the online applications for Learnerships.

**All applications must be made online ONLY during the application period.**

All Stakeholders (***SMEs that are registered FSPs, Small and Medium INSETA-Registered Companies***) must please note the following:

1. Companies may apply for employed and unemployed youth (between the ages of 18 and 35) learners.
2. Applications for funded Learnerships must be for programmes meeting the INSETA scarce and critical skills list (see INSETA website [www.inseta.org.za](http://www.inseta.org.za)).
3. Programmes may only start once the applicant company has received approval by INSETA and after submission of all required documentation to INSETA.
4. Programmes must start by no later than **01 February 2021**.

Funding will be allocated as follows:

Category	Stipend p/m	Total Tuition
Unemployed Learnership	R3 000	R20 000
Unemployed PwD Learnership	R4 000	R20 000
Employed Learnership	N/A	R20 000

All enquiries with regard to Learnership applications must be sent to [Learnerships@inseta.org.za](mailto:Learnerships@inseta.org.za).

## SECTION B: Internships

Please note the below process for applying for Internships:

Please go to the INSETA website **[www.inseta.org.za](http://www.inseta.org.za)** between **01 April 2020 and 31 May 2020** to access links to the online applications for Internships.

**All applications must be made online ONLY during the application period.**

All Stakeholders (***SMEs that are registered FSPs, Small and Medium INSETA-Registered Companies***) must please note the following:

1. Companies may only apply for South African unemployed youth (between the ages of 18 and 35) who have successfully achieved Matric PLUS a post-school qualification; e.g. Learnership
2. Applications must be for programmes meeting the INSETA scarce and critical skills list (see INSETA website [www.inseta.org.za](http://www.inseta.org.za))
3. Programmes may only start once the applicant company has received approval by INSETA and after submission of all required documentation to INSETA
4. Programmes must start by no later than **01 February 2021**.

Funding will be allocated as follows:

Category	Stipend p/m
Interns with Matric plus one-year additional qualification	R4 500
Interns with Matric plus three-year additional qualification	R6 500

All enquiries with regard to Internship applications must be sent to **[internships@inseta.org.za](mailto:internships@inseta.org.za)**.

## SECTION C: Bursaries for Workers (Small and Medium Enterprises)

Please note the process below for applying for bursaries for workers

Please visit the INSETA website [www.inseta.org.za](http://www.inseta.org.za) between **01 April 2020 and 31 May 2020** to access links to the online applications.

**All applications must be made online during the application period.**

All Stakeholders must please note the following:

1. This window is only for bursaries for persons already permanently employed in the Insurance Sector
2. The number of students applied for MUST NOT exceed the number of employees listed in the **2020/21 WSP**.
3. Applications must be for programmes meeting the INSETA scarce and critical skills list (see INSETA website [www.inseta.org.za](http://www.inseta.org.za))
4. Applications will only be accepted for study at South African Public Higher Education (HE) and Universities of Technology (UoTs) institutions from NQF 5 and above qualifications
5. Studies at private institutions will be approved for programs related to the INSETA scarce critical skills list that are not run at any South African Public Higher Education (HE) or and Universities of Technology (UoTs) institutions; on submission of a motivation and at the discretion of INSETA
6. INSETA reserves the right to award funding in support of the sector's transformational imperatives. Preference will be given to applications from small businesses and PDI individuals
7. Programmes may only start once INSETA funding has been approved and after submission of all required documentation to INSETA
8. Programmes must start by no later than **01 February 2021**.

Funding will be allocated based on actual quotes, to a maximum of **R30 000 per student**.

All enquiries with regards to Employed Bursary applications must be sent to:

**[Bursaryforworkers@inseta.org.za](mailto:Bursaryforworkers@inseta.org.za)**.

## **SECTION D: Skills Programmes for Workers (Small and Medium Enterprises)**

Please note the below process for applying for Skills Programmes for Workers:

Please go to the INSETA website **[www.inseta.org.za](http://www.inseta.org.za)** between **01 April 2020 and 31 May 2020** to access links to the online applications for Skills Programmes

**All applications must be made online ONLY during the application period.**

All Stakeholders must please note the following:

1. This window is only for Skills Programmes for persons already employed in the Insurance Sector.
2. The number of learners applied for must not exceed the number of employees listed in the **2020/21 WSP**.
3. Applications must be for programmes meeting the INSETA scarce and critical skills list (see INSETA website [www.inseta.org.za](http://www.inseta.org.za)).
4. Accredited unit standard aligned skills programmes and CHE modules will be funded.
5. Stakeholder **MUST** submit a motivation for non-credit bearing skills programmes. Approval of such will be at the discretion of INSETA.
6. Details of the preferred training provider will be required with the application.
7. INSETA assumes no financial responsibility nor will support skills programmes that start prior to written confirmation of funding by INSETA.
8. See attached Skills programme funding guide for cut off dates and programme structure.

Funding will be allocated based on actual quotes.

All enquiries with regard to Skills Programmes for Workers applications must be sent to:

**[SP4WCashGrant@inseta.org.za](mailto:SP4WCashGrant@inseta.org.za)**.

**Please Note:**

**DG Funding window for Large companies will be open in May 2020.**