

Working together for a skilled tomorrow

Ground floor, 37 Empire Road Parktown, Johannesburg 2193 P.O. Box 32035, Braamfontein 2017 Telephone: 011 381 8900 Website: www.inseta.org.za

03 June 2022

MANAGEMENT INFORMATION SYSTEM (MIS) ACCESS

Dear INSETA Stakeholders

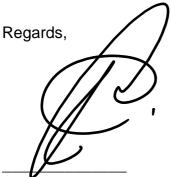
The Insurance Sector Education and Training Authority (INSETA) hereby advises all stakeholders that the new MIS system will undergo maintenance from 16H00, the 3rd of June 2022 to 10H00, the 6th of June 2022. The modules impacted are Education Training and Quality Assurance (ETQA), Discressionary Grants (DG) and Learning Programmes (LP).

We have received a number of calls from stakeholders regarding system access queries which have been resolved. INSETA would like to advise stakeholders to follow the steps on **INSETA MIS Quick User Guide** that was published on the 1st June 2022. In the new system, the username is the **email address registered on the legacy system/Indicium** and not the ID number. In addition, **multiple users in the organisation cannot** use the same email address – as such, their will be user access issues.

During this downtime, the developer will be finanlizing migration of data so that users can have access to their profiles and associated records.

To access the system, follow the link <u>https://insetamis.inseta.org.za/web/login</u>.

The system link is also available on the INSETA website (www.inseta.org.za)



Tumi Peele Inseta Chief Operating Officer

Board Members: Mr. J.S. Ngubane (Chairperson), Ms. V. Pearson (Business), Ms. L. van der Merwe (Business), Ms. R.G. Govender (Business), Ms. P. Mendes (Business), Ms. Z. Motsa (Business), Mr. M. Soobramoney (Labour), Mr. J.J.M. Mabena (Labour), Ms. S.A. Anders (Labour), Mr. C.B. Botha (Labour), Ms. S.T. Dinyake (Labour),

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