

PRICING SCHEDULE

PROJ/2021/22/03 - PROVISION OF INTERNAL AUDIT SERVICES FOR INSETA FOR A PERIOD OF THREE (3) YEARS AND TEN (10) MONTHS

| | |
|----------------------------|--|
| NAME OF BIDDER: | BID NO.: PROJ/2021/22/03 |
| CLOSING TIME: 11H00 | CLOSING DATE: 23 September 2021 |

OFFER TO BE VALID FOR **120 DAYS** FROM THE CLOSING DATE OF BID.

| ITEM NO | DESCRIPTION | BID PRICE IN RSA CURRENCY **(ALL APPLICABLE TAXES INCLUDED) | |
|---------|---|--|----------------------|
| 1. | The accompanying information must be used for the formulation of proposals. | R..... | |
| 2. | Bidders are required to indicate a ceiling price based on the total estimated time for completion of all phases and including all expenses inclusive of all applicable taxes for the project. | R..... | |
| 3. | PERSONS WHO WILL BE INVOLVED IN THE PROJECT AND RATES APPLICABLE (CERTIFIED INVOICES MUST BE RENDERED IN TERMS HEREOF) | | |
| 4. | PERSON AND POSITION | HOURLY RATE | DAILY RATE |
| | | R..... | |
| | | R..... | |
| | | R..... | |
| | | R..... | |
| | | R..... | |
| 5. | PHASES ACCORDING TO WHICH THE PROJECT WILL BE COMPLETED, COST PER PHASE AND MAN-DAYS TO BE SPENT | | |
| | | R..... | days |
| | | R..... | days |
| | | R..... | days |
| | | R..... | days |
| 5.1 | Travel expenses (specify, for example rate/km and total km, class of airtravel, etc). Only actual costs are recoverable. Proof of the expenses incurred must accompany certified invoices. | | |
| | DESCRIPTION OF EXPENSE TO BE INCURRED | RATE | QUANTITY AMOUNT |
| | | | R..... |
| | | | R..... |
| | | | R..... |

Name of Bidder:

..... R.....

TOTAL: R.....

** "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance contributions and skills development levies.

5.2 Other expenses, for example accommodation (specify, eg. Three star hotel, bed and breakfast, telephone cost, reproduction cost, etc.). On basis of these particulars, certified invoices will be checked for correctness. Proof of the expenses must accompany invoices.

| DESCRIPTION OF EXPENSE TO BE INCURRED | RATE | QUANTITY | AMOUNT |
|---------------------------------------|-------|----------|--------|
| | | | R..... |
| | | | R..... |
| | | | R..... |
| | | | R..... |

TOTAL: R.....

6. Period required for commencement with project after acceptance of bid

7. Estimated man-days for completion of project

8. Are the rates quoted firm for the full period of contract? *YES/NO

9. If not firm for the full period, provide details of the basis on which adjustments will be applied for, for example consumer price index.

*[DELETE IF NOT APPLICABLE]

Any enquiries regarding bidding procedures may be directed to the –

(INSERT NAME AND ADDRESS OF DEPARTMENT/ENTITY)

Tel:

Or for technical information –

(INSERT NAME OF CONTACT PERSON)

Tel:

**ANNEXURE A
 PRICING SCHEDULE - PROFESSIONAL
 SERVICES - SBD 3.3
 SUMMARY PRICING SCHEDULE**

| PROFESSIONAL SERVICES (AS AND WHEN REQUIRED) | IT CERTIFIED ISA | AUDITOR | MANAGER/TEAM LEADER | DIRECTOR/ CHIEF AUDIT EXECUTIVE |
|---|-------------------------|----------------|--------------------------------|--|
| RATES | | | | |

All instructions regarding the format of the proposal should be followed: otherwise, bidders may be excluded from the rest of the bidding process. Please ensure that you comply fully with all requirements set in the tender document Terms of Reference.

Bidder/s must note that applicable rates for adhoc services will aligned to Consumer Price Index (CPI).