

DATE: 02 JUNE 2021

CONSOLIDATED QUESTION AND ANSWER DOCUMENT - 5

BID NUMBER: PROJ/2021/22/01

DESCRIPTION: PROVISION OF INTERNAL AUDIT SERVICES FOR INSETA FOR A PERIOD OF FIVE (5) YEARS

1. Question:

On section 11.3, regarding the reference letters, it is stated that *“The bidder must provide evidence in the form of a reference letter of completed audits in the Public Sector”*.

If we have a three (3) year project that is running till 2022 but our reference letters has all the required services listed. Does it mean it forms part of a completed audit? What exactly do you mean when you say completed audit?

1. Answer:

Please refer to Section 11 Functional Evaluation Criteria Phase 2 which read as follows:

Evaluation Area	Functional Criteria
Experience (Reference letters)	<p>The bidder must provide evidence in the form of a reference letter of completed audits in the Public Sector, related to any and all the deliverables reflected below: (Letters collectively must reflect standard services as per the list below) Non-Compliance will equal automatic disqualification.</p> <ul style="list-style-type: none"> • Financial audits. • Compliance audits. • Operational audits. • Performance Review audits. • IT audits. • Risk management review. • Corporate Governance Review. • Quality assurance such as review of competitive bidding process. <p>Evidence must be reference letters (with contactable references – letters not older than 5 years)</p> <ul style="list-style-type: none"> • 2 - 4 reference letters of completed contracts = 10 points • and above reference letters of completed contracts = 30 points <p>Non-compliance with the minimum criteria = 0 points</p>

Regards

INSETA Supply Chain Management

Board Members: Mr. J.S. Ngubane (Chairperson), Ms. V. Pearson (Business), Ms. L. van der Merwe (Business), Ms. R.G. Govender (Business), Ms. P. Mendes (Business), Ms. S.J. Kruger (Business), Ms. Z. Motsa (Business), Mr. R.P. Motlhabane (Labour), Mr. M. Soobramoney (Labour), Mr. J.J.M. Mabena (Labour), Ms. S.A. Anders (Labour), Mr. C.B. Botha (Labour), Ms. S.T. Dinyake (Labour), Ms. F. Mabaso (Government), Mr. S.M. Mpuu (Community Organisation)

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