

28 January 2021

CONSOLIDATED QUESTION AND ANSWER DOCUMENT

BID NUMBER – PROJ/2020/21/03.

APPOINTMENT OF A SERVICE PROVIDER TO DEVELOP, ENHANCE AND CUSTOMISE AS WELL MAINTAIN & SUPPORT A MANAGEMENT INFORMATION SYSTEM (MIS) TO THE INSETA FOR A PERIOD OF TWELVE (12) MONTHS FROM DATE OF APPOINTMENT

QUESTIONS

1. What is the maximum file size the mailbox will allow? (This is not specified in the attached notice)

Maximum file size: 35,8 MB

2. If the electronic submission size be larger than the maximum mailbox size, will it be allowed to split the electronic submission? If so, then what would the criteria be in need of following?

Yes, bidder may split the submission and indicate how many parts of the submission we should expect; (E.g. “Subject: bid submission part 1” Subject: bid submission part 2, etc)

3. Will the e-mail address except .zip files as attachments?

Yes, zip file will be accepted.

4. Will there be a formal acknowledgement to the bidder that submits electronically or does INSETA treat a “Delivery Receipt” as proof of submission?

A delivery receipt will be sent upon receipt of electronic bid.

5. Can you kindly advise if INSETA has already purchased or procured the ODOO solution and confirm the number of user licenses that have been procured?

The system is currently being used by another SETA, they will share the source code and database to INSETA, which will be shared with the successful bidder upon contracting. The system is also a community license and has no restrictions in terms of user licenses.